

Signage Permit Application

Village of Gainesville
PO Box 340
Gainesville, NY 14066

Zoning Officer: Tim Neel 969-6009 PO Box 206 Castile, NY 14427

Instructions:

1. This application must be completely filled out in ink and submitted to the Village Zoning Officer with the application fee.
2. Plan drawings to scale (next page) showing the position of the sign in relation to adjacent building, structures and property lines must be completed.
3. The method of illumination, if any, and the position of lighting or other extraneous devices, and a copy of the NYS Uniform Code permit (if required) related to the electrical connections shall be included.
4. A drawing (next page) of the graphic design of the sign including symbols, letters, materials and colors, as well as the visual message, text, copy or content must also be included
5. Written consent, or a copy of the contract made with the owner of the property upon which the sign is to be erected, if the applicant is not the owner must be included.
6. Upon approval, the Zoning Officer shall issue a Signage Permit to the applicant and a Signage Number. Such permit shall be kept on the premises, available for inspection at any time, and the Signage Number must appear on the sign (i.e. on the side or the back.)

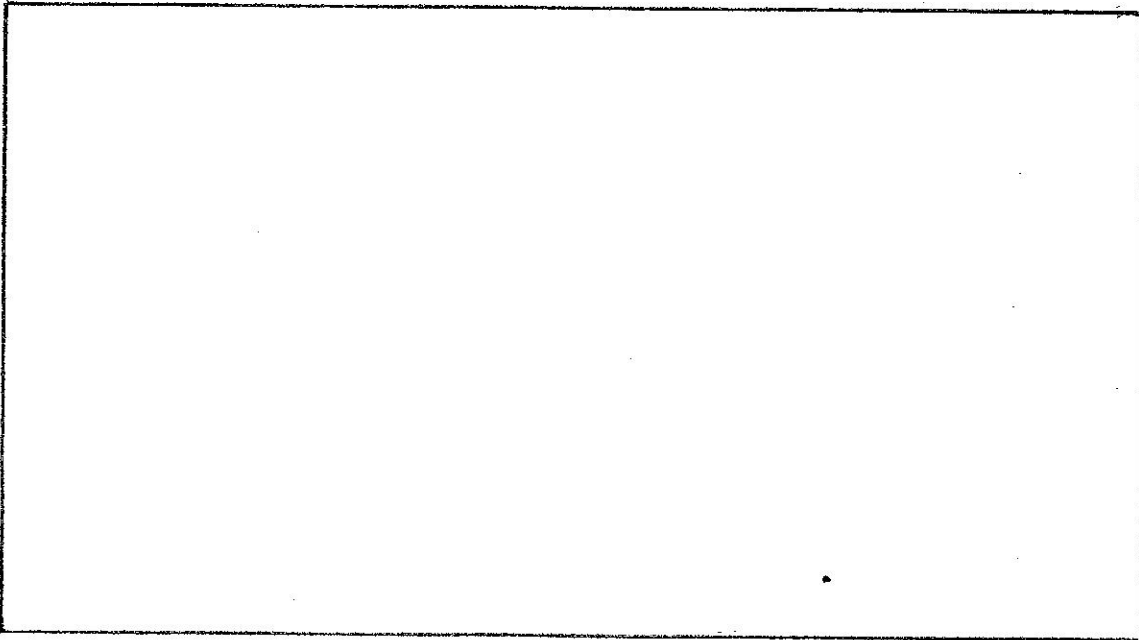
The small print: *In accordance with Article V, Section 505 of the Zoning Law of the Village of Gainesville the Zoning Officer is empowered to issue a Signage Permit and number for any sign that is not in violation of the provisions of the Zoning Law of the Village of Gainesville and the New York State Uniform Fire Prevention Code. The applicant agrees to comply with all applicable laws, ordinances and regulations. This Signage Permit, if approved, must be kept on the premises and the Signage Number must appear on the sign. This permit shall apply only to the sign to which it applies and does not require renewal unless the specifics of the sign change. Then a new Signage Permit (and number) are required.*

Application Date: _____
Name of Applicant: _____ Address: _____
Phone: _____
Additional Phone: _____
Project Location: _____
Name of Property Owner if different: _____ Address: _____
Phone: _____
Additional Phone: _____

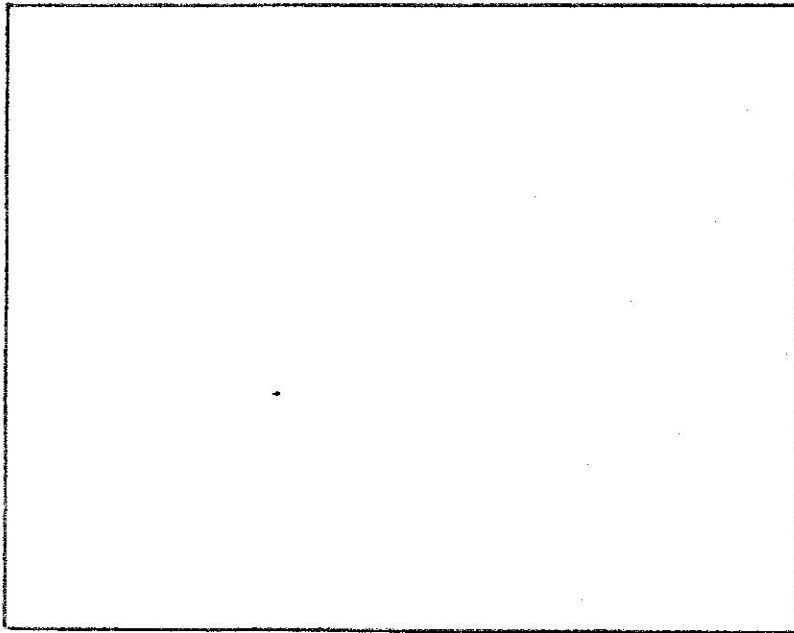
Sign Description (including) dimensions, location, description of graphics, colors, materials, message, etc...

Applicant Signature _____

Plan Drawing



Sign Drawing



Sign Location: _____

For Office Use Only:

Tax ID: _____ Approved _____ Denied _____

Fee amount paid: _____ cash _____ check _____ date _____

Receipt sent: _____ initials _____